

A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 28 JUNE 2017** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

## A G E N D A

	<b>Time Allocation</b>						
<b>PRAYER</b>	<b>2 Minutes.</b>						
<p>The Reverend David Busk, Vicar of St Mary's Parish Church, Godmanchester will open the meeting with prayer.</p>							
<b>APOLOGIES</b>	<b>2 Minutes.</b>						
<b>CHAIRMAN'S ANNOUNCEMENTS</b>	<b>10 Minutes.</b>						
<b>1. MINUTES</b> (Pages 5 - 10)							
<p>To approve as a correct record the Minutes of the meeting of the Council held on 17th May 2017.</p>							
<b>2. MEMBERS INTERESTS'</b>							
<p>To receive from Members declarations as to disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any Agenda item. See Notes below.</p>							
<b>3. STATE OF THE DISTRICT 2017 (ANNUAL REPORT)</b>	<b>30 Minutes.</b>						
<p>The Executive Leader, Councillor R B Howe to address the Council on the State of the District.</p> <p><i>(The Chairman will invite the Leaders of the Opposition to respond to the address. A Member may speak once in the ensuing discussion).</i></p>							
<b>4. EXECUTIVE COUNCILLOR PRESENTATIONS AND QUESTIONS TO MEMBERS OF THE CABINET</b>	<b>40 Minutes.</b>						
<p>(a) Councillor D Brown, Executive Councillor for Commercialisation and Shared Services to present on the commercialisation of CCTV and the Document Centre.</p> <p>(b) Councillor S Cawley, Executive Councillor for Transformation and Customers to present on Transformation.</p> <p>(c) Questions to other Members of the Cabinet.</p>							
<p>(Notes:</p>	<table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">Executive Councillor Presentation</td> <td style="text-align: right;">10 Minutes</td> </tr> <tr> <td style="padding-left: 20px;">Questions</td> <td style="text-align: right;">10 Minutes</td> </tr> <tr> <td style="padding-left: 20px;">Questions to the Cabinet</td> <td style="text-align: right;">10 Minutes)</td> </tr> </table>	Executive Councillor Presentation	10 Minutes	Questions	10 Minutes	Questions to the Cabinet	10 Minutes)
Executive Councillor Presentation	10 Minutes						
Questions	10 Minutes						
Questions to the Cabinet	10 Minutes)						

**5. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY 20 Minutes.**

Councillor R B Howe, Executive Leader to present on the activities of the Cambridgeshire and Peterborough Combined Authority.

Councillors R C Carter and T Hayward to provide an update on the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee.

In accordance with the Protocol agreed at the February 2017 meeting, this item provides an opportunity for District Council Members to ask questions and comment on Cambridgeshire and Peterborough Combined Authority issues.

If Members wish to raise questions or issues requiring a detailed response, it would be helpful if they can provide prior notice so that the necessary information can be obtained in advance of the meeting.

*(Notes: Update 10 Minutes  
Questions 10 Minutes).*

**6. USE OF SPECIAL URGENCY PROVISIONS 2016/17 (Pages 11 - 16) 5 Minutes.**

In accordance with 17.3 of the Council's Access to Information Procedure Rules, the Executive Leader Councillor R B Howe to present the annual report on executive decisions taken using the Special Urgency provisions set out within the District Council's Constitution.

**7. OUTCOMES FROM COMMITTEES AND PANELS (Pages 17 - 20) 10 Minutes.**

An opportunity for Members to raise any issues or ask questions arising from recent meetings of the Council's Committees and Panels.

A list of meetings held since the last Council meeting is attached for information and Members are requested to address their questions to Committee and Panel Chairmen.

**8. VARIATIONS TO THE MEMBERSHIP OF COMMITTEES AND PANELS 5 Minutes.**

Group Leaders to report on variations to the Membership of Committees and Panels if necessary.

Dated this 20th day of June 2017



Head of Paid Service

## **Notes**

### **1. Disclosable Pecuniary Interests**

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it -*
  - (a) *relates to you, or*
  - (b) *is an interest of -*
    - (i) *your spouse or civil partner; or*
    - (ii) *a person with whom you are living as husband and wife; or*
    - (iii) *a person with whom you are living as if you were civil partners*

*and you are aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests includes -*
  - (a) *any employment or profession carried out for profit or gain;*
  - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
  - (c) *any current contracts with the Council;*
  - (d) *any beneficial interest in land/property within the Council's area;*
  - (e) *any licence for a month or longer to occupy land in the Council's area;*
  - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
  - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

### **Non-Statutory Disclosable Interests**

- (4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*
- (5) *A Member has a non-statutory disclosable interest where -*
  - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or*
  - (b) *it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or*
  - (c) *it relates to or is likely to affect any body –*
    - (i) *exercising functions of a public nature; or*
    - (ii) *directed to charitable purposes; or*
    - (iii) *one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.*

*and that interest is not a disclosable pecuniary interest.*

### **2. Filming, Photography and Recording at Council Meetings**

*The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are*

open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

*Si vous voulez une traduction de ce document, veuillez nous contacter au 01480 388388 et nous ferons de notre mieux pour satisfaire à vos besoins.*

Jeigu norite gauti šio dokumento išverstą kopiją arba atspausdintą stambiu šriftu, prašau kreiptis į mus telefonu 01480 388388 ir mes pasistengsime jums padėti.

***Jeśli chciałoby Państwo otrzymać tłumaczenie tego dokumentu, wersję dużym drukiem lub wersję audio, prosimy skontaktować się z nami pod numerem 01480 388388, a my postaramy się uwzględnić Państwa potrzeby.***

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## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the COUNCIL held in the Civic Suite, Pathfinder House, St Mary's Street, Huntingdon PE29 3TN on Wednesday, 17 May 2017.

PRESENT: Councillor P L E Bucknell – Chairman.

Councillors J D Ablewhite, K M Baker, C E Bober, Mrs B E Boddington, G J Bull, E R Butler, R C Carter, S Cawley, B S Chapman, J E Corley, S J Criswell, J W Davies, D B Dew, Mrs A Dickinson, Mrs A Donaldson, Mrs L A Duffy, R Fuller, I D Gardener, D A Giles, Mrs S A Giles, J A Gray, S Greenall, R Harrison, T Hayward, R B Howe, B Hyland, Mrs P A Jordan, P Kadewere, Mrs R E Mathews, D J Mead, J M Palmer, P D Reeve, Mrs D C Reynolds, T D Sanderson, M F Shellens, L R Swain, Mrs J Tavener, Mrs S L Taylor, R G Tuplin, D M Tysoe, K D Wainwright, D Watt, R J West and J E White.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors T D Alban, D Brown, M Francis, L George and J P Morris.

### 1. PRAYER

The Reverend Andrew Milton, Vicar of All Saints and St Mary's Huntingdon opened the meeting with Prayer.

### 2. ELECTION OF CHAIRMAN

It was proposed by Councillor Mrs B E Boddington, seconded by Councillor J W Davies and

RESOLVED

that Councillor R J West be elected Chairman of the Council for the ensuing Municipal Year.

Councillor West made the Statutory Declaration of Acceptance of Office and thanked Members for their support and the honour which the Council had bestowed upon him.

Councillor J W Davies expressed his support for Councillor West, in particular his role in supporting Councillor P L E Bucknell as the outgoing Chairman over the past two years.

With further reference to the former Chairman, Councillor B S Chapman thanked Councillor Bucknell for his organisational skills at managing the Council meetings that had been appreciated by all Members. This was supported by Councillor D A Giles, in particular

support through the Civic functions in and around the District. The Executive Leader paid tribute to the former Chairman for his work undertaken over the previous two years and welcomed Councillor West to his new role.

The Chairman referred to the previous Chairman's calm demeanour, together with the support that he had received as Vice-Chairman and thanked Members for the tributes that had been paid.

The Chairman presented Councillor Bucknell with a past Chairman's badge and he indicated that it had been an honour to fulfil this role, having attended 325 events over his term of office and wished the new Chairman well in his new role.

### **Councillor R J West in the Chair.**

#### **3. MINUTES**

Subject to deletion of the words "an additional" and replacement of the word "in" with "to" in the penultimate line of the second paragraph of Minute No. 79, the Minutes of the meeting of the Council held on 29th March 2017 were approved as a correct record and signed by the Chairman.

#### **4. MEMBERS' INTERESTS**

No declarations were declared by Members present.

#### **5. APPOINTMENT OF VICE-CHAIRMAN**

It was proposed by Councillor R J West, seconded by Councillor G J Bull and

RESOLVED

that Councillor R C Carter be appointed Vice-Chairman of the Council for the ensuing Municipal Year.

Councillor Carter made the Statutory Declaration of Acceptance of Office and expressed his gratitude to Members and those Members that nominated him in his role as Vice-Chairman of the Council.

#### **6. LOCAL GOVERNMENT ACT 1972: SECTION 89 - ST NEOTS EATON FORD WARD**

The Returning Officer reported that following a by-election in the St Neots Eaton Ford Ward on 4th May 2017, Councillor Charles Bober had been elected to the District Council.

#### **7. APPOINTMENT OF CABINET**

The Executive Leader, Councillor R B Howe, announced that he had appointed Councillors D Brown, G J Bull, S Cawley, Mrs A Dickinson, R Fuller, J A Gray, R Harrison, and J White to join him as Members of the Cabinet for the ensuing Municipal Year.

Councillor R B Howe presented details of the Cabinet Portfolios for the 2017/18 Municipal Year:-

Councillor D Brown	Commercial and Shared Services
Councillor G J Bull	Deputy Executive Leader
Councillor S Cawley	Transformation and Customers
Councillor Mrs A Dickinson	Community Resilience and Wellbeing
Councillor R Fuller	Housing and Regulatory Services
Councillor J A Gray	Strategic Resources
Councillor R Harrison	Growth
Councillor J White	Operations

**8. REPRESENTATION OF POLITICAL GROUPS ON DISTRICT COUNCIL COMMITTEES, ETC**

A report was submitted by the Elections and Democratic Services Manager (a copy of which is appended in the Minute Book) relating to the principles and proportionality to be applied to the appointment of Committees and Panels in accordance with Section 15 of the Local Government and Housing Act 1989 and Part II of the Local Government Act 2000.

Whereupon, it was

RESOLVED

that the allocation of seats on Committees and Panels to political groups and non-aligned Members be determined as set out in the report now submitted.

**9. OVERVIEW AND SCRUTINY COMMITTEES**

RESOLVED

that the following Members be appointed to the Overview and Scrutiny Panels for the ensuing Municipal Year.

<i>Overview &amp; Scrutiny Panel (Performance and Customers)</i>	<i>Overview &amp; Scrutiny Panel (Communities and Environment)</i>	<i>Overview &amp; Scrutiny Panel (Economy and Growth)</i>
K M Baker	T Alban	K M Baker
Mrs B E Boddington	P L E Bucknell	C E Bober
R C Carter	B Chapman	E R Butler
Mrs L A Duffy	S Criswell	Mrs S Conboy
S Greenall	J W Davies	D B Dew
Mrs R E Mathews	Mrs A Donaldson	I Gardener
J M Palmer	D Giles	B Hyland
Mrs D C Reynolds	Mrs P A Jordan	D Mead
M F Shellens	P Kadeware	T D Sanderson
Mrs S L Taylor	L R Swain	Mrs J Tavener
D M Tysoe	Mrs J Tavener	D R Underwood
R J West	D Watt	K D Wainwright

**10. COMMITTEES**

RESOLVED

- (a) that Members be appointed to serve on the Corporate Governance, Development Management, Employment, Licensing and Protection, Licensing and Senior Officers Committees for the ensuing Municipal Year as follows:-

**Corporate Governance Committee (12)**

Councillors E R Butler, Mrs S J Conboy, D B Dew, Mrs L A Duffy, M F Francis, D Giles, T Hayward, P Kadeware, Mrs R E Mathews, J M Palmer, D M Tysoe, and R J West.

**Development Management Committee (16)**

Councillors J D Ablewhite, C E Bober, P L E Bucknell, G J Bull, E R Butler, R C Carter, Mrs S J Conboy, J E Corley, D B Dew, M F Francis, I D Gardener, J P Morris, P D Reeve, L R Swain, R G Tuplin, and R J West (including one Member of the Cabinet in an ex officio capacity with appropriate portfolio responsibilities).

**Employment Committee (8)**

Councillors S Cawley, C E Bober, Mrs L A Duffy, R B Howe, Mrs R E Mathews, Mrs P A Jordan, L Swain and R J West (including one Member of the Cabinet in an ex officio capacity with appropriate portfolio responsibilities).

**Licensing and Protection Committee (12)**

Councillors Mrs B E Boddington, Mrs S J Conboy, J E Corley, S J Criswell, J W Davies, R Fuller, L George, Mrs S Giles, J M Palmer, Mrs J Tavener, R G Tuplin and R J West.

**Licensing Committee (12)**

Councillors Mrs B E Boddington, Mrs S J Conboy, J E Corley, S J Criswell, J W Davies, R Fuller, L George, Mrs S Giles, J M Palmer, Mrs J Tavener, R G Tuplin and R J West.

**Senior Officers Committee (4)**

Councillors S Cawley, B S Chapman, Mrs R E Mathews and R J West.

- (b) That the following Members be nominated from which the Corporate Team Manager be authorised when necessary, to convene a meeting of the Appeals Sub-Group in include up to five Members (excluding Members of the Employment Committee) to determine appeals under the Council's disciplinary and appeals procedures –

Councillors T Alban, K M Baker, Mrs B E Boddington, J E Corley, J W Davies, D B Dew, S Greenall, P Kadeware, P D Reeve, Mrs D C Reynolds, L Swain, Mrs J Tavener, R G Tuplin and D Watt.



## **11. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY MEMBERSHIP AND OTHER APPOINTMENTS**

With the assistance of a report by the Managing Director (a copy of which is appended in the Minute Book), Council were invited to make appointments/ nominations to the Cambridgeshire and Peterborough Combined Authority for the 2017/18 Municipal Year.

In discussing the Independent representation on the Overview and Scrutiny Committee, Councillor B S Chapman raised the question of whether Independents could be nominated from the other constituent authorities, whereby the Managing Director explained that although technically possible the net effect would mean that the Council would only have one Independent representation.

Councillor P D Reeve registered his concern regarding the political proportionality on the Combined Authority and suggested that best practice should follow the Local Government Association model, whereby Independent and political parties below a smaller size should be brought together to ensure a larger voice.

Having noted that the membership of the Overview and Scrutiny and the Audit Committees was required to reflect the balance of political parties of the constituent councils, it was

### **RESOLVED**

- (a) that Councillor R B Howe, Executive Leader of Council be appointed to act as the Council's appointee to the Combined Authority and Councillor D Brown be appointed as the substitute member;
- (b) the Councillors R C Carter and T Hayward be nominated to the Overview and Scrutiny Committee, with Councillors P L E Bucknell and R G Tuplin nominated as substitutes;
- (c) that Councillors B S Chapman be nominated to the Audit and Governance Committee, with Councillor T D Sanderson as the substitute member; and
- (d) that the Managing Director be authorised to make any amendments to the appointments to the Overview and Scrutiny Committee and the Audit and Governance Committee in consultation with the Executive Leader, should the political balance be amended by the Combined Authority between now and the next Council meeting.

The meeting concluded at 6.55pm.

Chairman

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Public  
Key Decision - No

## HUNTINGDONSHIRE DISTRICT COUNCIL

**Title/Subject Matter:** Use of Special Urgency Provisions 2016/17

**Meeting/Date:** Council – 28th June 2017

**Executive Portfolio:** Executive Leader

**Report by:** Executive Leader

**Ward(s) affected:** All

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### **Executive Summary:**

It is a requirement within the Council's Constitution that executive decisions taken as a matter of Special Urgency be reported annually to the Council by the Executive Leader.

### **Recommendation(s):**

The Council is invited to comment and note the information report.

## 1. BACKGROUND

1.1 The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2012 came into force on 10 September 2012. The Regulations deal with access to meetings and documents of the Executive. Regulation 9 details rules to be followed in publicising key decisions and requires all key decisions to be publicised 28 days in advance of the decision being taken. This Council's definition of what constitutes a key decision is as follows:

- ❖ A 'key decision' means an executive decision taken by the Cabinet, committee of the Cabinet or under joint arrangements which is likely –
  - To result in the local authority incurring expenditure which is or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates; or
  - To be significant in terms of its effects on communities living or working in the area comprising two or more wards.
  
- ❖ A key decision is any decision which would if implemented fall in any of the following categories –
  - It is not in accordance with a policy, plan or strategy which forms part of the policy framework approved by the Council;
  - It may result in the adoption of any additional policy, plan or strategy by the council;
  - It is not in accordance with the budget approved by the Council;
  - It may increase financial commitments in future years above existing budgetary approvals;
  - It will result in any of the following:
    - The appointment of additional permanent staff for which there is no budget provision;
    - The acquisition or disposal of land or property with a value in excess of £2,000,000;
    - Any budgetary virement in excess of the limits set out in the Code of Financial Management in Part 4 of the Council's Constitution;
    - Any statutory order or scheme if it requires, either directly or as a result of objections, the approval of a Minister of the Crown;
      - The initiation of local legislation or byelaws;
      - If it is likely to be of significance in the opinion of the decision take
  
- ❖ Any decision to incur expenditure or savings in excess of £200,000 shall be treated as significant for these purposes.

1.2 Where it is impracticable for key decisions to be publicised 28 clear days before they are made, special rules apply. Key decisions may be taken so long as the following steps are undertaken:

- ❖ The Head of Service has informed the Chairman of the relevant Overview and Scrutiny Panel
  
- ❖ The Head of Service has made a notice in the prescribed form available for inspection by the public. The notice must set out details of the decision to be made and why the rule on giving 28 days' notice has not been complied with
  
- ❖ The notice is published on the Council's website.

- 1.3 In cases where a key decision is required to be taken even sooner and it is impracticable to wait for the requisite five clear days, Regulation 11 – Special Urgency rules applies. This states that a decision may only be made where the decision maker has obtained agreement from the Chairman of the relevant Overview and Scrutiny Panel or in their absence, the Chairman of the Council that the matter is urgent and cannot be reasonably deferred. Upon securing agreement, a notice to this effect must be made available at the District Council's offices and published on the website.
- 1.4 On an annual basis, the Leader of the Council is required to submit a report to Council setting out the key decisions taken under the special urgency rule. The report must include particulars of the decision made.
- 1.5 Decisions taken under Special Urgency rules are reported to the next meeting of the relevant Overview and Scrutiny Panel.

## **2. ISSUES FOR CONSIDERATION**

- 2.1 At the time of writing this report, the Leader has confirmed that one decision has been made using the special urgency provision since the last annual report to Council on 27th July 2016, details of which are attached as an Appendix.
- 2.2 The intent of the Regulations is to make provision for urgent decisions to be made whilst ensuring as far as possible that transparency, accountability and scrutiny is maintained.

## **BACKGROUND PAPERS**

EXEMPT REPORT Agenda Item No.3 – Commercial Investment Strategy Asset – Cabinet Meeting – 8 August 2016:

<http://moderngov.huntsdc.gov.uk:8070/ieListDocuments.aspx?CId=256&MId=7180&Ver=4>

## **CONTACT OFFICER**

Beccy Buddle, Democratic Services Officer  
Tel No: 01480 388169  
Email: [Beccy.buddle@huntingdonshire.gov.uk](mailto:Beccy.buddle@huntingdonshire.gov.uk)

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## Executive Decisions Taken Under Special Urgency Provision – Annual Report

Date of Decision	Decision Maker	Item	Decision Made	Reason for urgency
8 August 2016	Cabinet	Commercial Investment Strategy Asset – Approval to Purchase CIS Investment: Shawlands Retail Park , Newton Road, Sudbury, Suffolk CO10 2XQ	Cabinet approved the purchase of Shawlands Retail Park, Newton Road, Sudbury, Suffolk CO10 2XQ.	The vendors required an urgent decision and it was therefore not feasible to wait until the next scheduled Cabinet meeting in September.

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## MEETINGS OF THE COUNCIL'S COMMITTEES AND PANELS SINCE THE LAST ORDINARY MEETING

**APRIL 2017**

**DATE MEETING AND BUSINESS CONSIDERED**

**4 SENIOR OFFICERS COMMITTEE**

- ❖ Recruitment of Corporate Director (Services)

**4 OVERVIEW AND SCRUTINY PANEL (COMMUNITIES AND ENVIRONMENT)**

- ❖ Regulatory Judgement: Luminus Group Ltd
- ❖ Grounds Maintenance Service Review
- ❖ Huntingdonshire Community Safety Partnership Update
- ❖ Findings of the CCTV Task and Finish Group

**6 OVERVIEW AND SCRUTINY PANEL (ECONOMY AND GROWTH)**

- ❖ A428 Black Cat to Caxton Gibbet Improvements
- ❖ Huntingdonshire Local Plan to 2036 Quarterly Update and Infrastructure Planning Update
- ❖ Cambridgeshire Flood and Water Supplementary Planning Document
- ❖ Strategic Review of Parking – Project Overview

**20 CABINET**

- ❖ A428 Black Cat to Caxton Gibbet Improvements
- ❖ Huntingdonshire Local Plan to 2036 Quarterly Update and Infrastructure Planning Update
- ❖ Cambridgeshire Flood and Water Supplementary Planning Document
- ❖ Findings of the CCTV Task and Finish Group
- ❖ Strategic Review of Parking – Project Overview
- ❖ Hinchingbrooke Country Park Joint Group Minutes

**24 DEVELOPMENT MANAGEMENT COMMITTEE**

- ❖ 2 Section 106 Agreements
- ❖ 8 Development Applications
- ❖ Appeal Decisions

## **MAY 2017**

### **DATE MEETING AND BUSINESS CONSIDERED**

#### **17 CABINET**

- ❖ Appointment of Executive Councillors
- ❖ Appointments to -
  - Hinchingsbrooke Country Park Joint Group
  - Development Plan Policy Advisory Group
  - Member Development Working Group
  - Shared Services Joint Group
  - Huntingdonshire District Council Growth and Infrastructure Thematic Group

#### **22 DEVELOPMENT MANAGEMENT COMMITTEE**

- ❖ 2 Development Applications
- ❖ 1 Section 106 Agreement
- ❖ Article 4 Direction (Exempt)

#### **24 CORPORATE GOVERNANCE COMMITTEE**

- ❖ Review of Fraud Investigation Activity
- ❖ Internal Audit Service: Annual Report and Internal Audit Charter Review
- ❖ Non-Implementation of Internal Audit Actions: A New Framework Going Forward
- ❖ Whistleblowing Policy, Guidance and Concerns Received.

## **JUNE 2017**

### **DATE            MEETING AND BUSINESS CONSIDERED**

#### **13            OVERVIEW AND SCRUTINY PANEL (COMMUNITIES AND ENVIRONMENT)**

- ❖ Closure of the Customer Service Centres in Ramsey, Yaxley and St Neots
- ❖ Huntingdonshire Community Safety Partnership – Six Monthly Update
- ❖ Home Energy Conservation Act Further Report 2017
- ❖ Adoption of the Public Health Funerals Policy

#### **14            OVERVIEW AND SCRUTINY PANEL (PERFORMANCE AND CUSTOMERS)**

- ❖ Transformation Report – Putting our Customers First
- ❖ Council Trading Company – Shareholder Agreement, Articles of Association and Commercialism Update
- ❖ Proposal for Use of External Grant Underspend
- ❖ Integrated Performance Report 2016/17 – Quarter 4
- ❖ Debt Management Policy
- ❖ Treasury Management Annual Report 2016/17
- ❖ Agreement for Transfer of Loan
- ❖ Asset Disposals

#### **19            DEVELOPMENT MANAGEMENT COMMITTEE**

- ❖ 1 Other Application
- ❖ 11 Development Applications

#### **20            OVERVIEW AND SCRUTINY PANEL (ECONOMY AND GROWTH)**

- ❖ Huntingdonshire Local Plan to 2036 – Approval for Consultation
- ❖ Huntingdonshire Housing Strategy 2017-2020

#### **21            EMPLOYMENT COMMITTEE**

- ❖ Workforce Report Quarter 4 2016-17
- ❖ LGSS Performance Report Quarter 4 2016/17
- ❖ Use of Consultants, Hired Staff and Temporary Staff

#### **22            CABINET**

- ❖ Huntingdonshire Local Plan to 2036 – Approval for Consultation
- ❖ Huntingdonshire Housing Strategy 2017-2020
- ❖ Council Trading Company – Shareholder Agreement, Articles of Association and Commercialisation Update
- ❖ Debt Management Policy

- ❖ Adoption of the Public Health Funerals Policy
- ❖ Treasury Management Annual Report 2016/17
- ❖ Proposal for Use of External Grant Underspend
- ❖ Transformation Programme
- ❖ Integrated Performance 2016/17 Quarter 4
- ❖ Representation on Organisations
- ❖ Agreement for Transfer of Loan
- ❖ Asset Disposal